Memorandum

To: Mayor & Members of Council **From:** Monica Irelan, City Manager

Subject: General Information
Date: August 19, 2016

CALENDAR

AGENDA

Monday, August 22, 2016 @6:30 pm - Finance & Budget Committee

- 1. Approval of July 25, 2016 Minutes
- 2. Review of the Income Tax Credits in Lieu of Assessments for Projects (Tabled)

CANCELLATION - Safety and Human Resources Committee Meeting

AGENDA

Tuesday, August 23, 2016 @4:30 pm – Civil Service Commission

AMP Update/August 12, 2016

MI:rd

Records Retention - CM-11 - 2 Years

	July 2016								
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	6:30 PM FINANCE & BUDGET Committee Meeting					
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© 2016 Lotus Development Corp.	5th Monday/No Scheduled Mee		6:30 PM Parks & Recreation Board Meeting			Page 1

	August 2016								
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Calendar

<u>U</u> Calendar						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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	5th Monday/No Scheduled Mee		6:30 PM Parks & Recreation Board Meeting			
			Board Weeting			
4	5	6	7	8	9	10
	HOLIDAY - Labor Day	6:15 PM Technology &				
		Communication Committee				
		7:00 PM City Council Meeting				
11	12	13	14	15	16	17
	6:30 PM Electric	4:30 PM Board of Zoning				
	Committee/BOPA Meeting	Appeals Meeting				
	7:00 PM Water/Sewer Committee Meeting	5:00 PM Planning Commission Meeting				
	7:30 PM Municipal					
	Properties/ED Committee					
18	19	20	21	22	23	24
	6:15 PM Parks & Rec					
	Committee Meeting					
	7:00 PM City Council Meeting					
25	26	27	28	29	30	1
	6:30 PM FINANCE &		6:30 PM Parks & Recreation			
	BUDGET Committee Meeting		Board Meeting			
	7:30 PM SAFETY & HUMAN					
	RESOURCES Committee Meeting					
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City of Napoleon, Ohio Finance & Budget Committee

Meeting Agenda Monday, August 22, 2016 at 6:30pm

LOCATION: Council Chambers, 255 W. Riverview Avenue, Napoleon, Ohio 43545

- I. Approval of Minutes of July 25, 2016 (In the absence of any objections or corrections, the Minutes shall stand approved.)
- II. Review of the Income Tax Credits in Lieu of Assessments for Projects (Tabled)
- III. Any other matters currently assigned to the Committee
- IV. Adjournment

Gregory J. Heath, Finance Director/Clerk

City of Napoleon, Ohio Finance and Budget Committee Meeting Minutes Monday, July 25, 2016 at 6:30pm

PRESENT

Committee City Staff

Jeff Mires - Chair, Joe Bialorucki, Patrick McColley, Mayor Jason Maassel

Gregory J. Heath, Finance Director/Clerk of Council

Monica S. Irelan, City Manager Lisa L. Nagel, Law Director Clayton O'Brien, Fire Chief

RecorderKristi RhoadsOthersNews Media;

ABSENT Finance & Budget

Call To Order Chairman Mires called the meeting to order at 6:30 pm.

Approval Of Minutes Minutes from the June 27, 2016 meeting stand approved with no objections or corrections.

Review of the Income Tax Credits in Lieu of Assessments for Projects Review of Income Tax Credits in lieu of Assessments remained tabled.

Review of Second Quarter Budget Adjustments

Heath passed out Supplemental Budget Adjustment and Transfer of Appropriations for review. (see attached)

Maassel inquired about the additional funds for travel/training for the Mayor/Executive fund. Heath informed him it went to dues/memberships.

McColley asked about collectibles for Safety Services. Irelan reminded everyone this was approved by Council last winter. O'Brien stated they've had \$48,000 collected to date and the billables are at about \$60,000.

Motion to Approve Second Quarter Budget Adjustments Heath stated Recreation had a pool heat exchanger go out that was not in the budget, \$6,900.00.

Motion: McColley Second: Bialorucki To Approve Second Quarter Budget Adjustments

Passed Roll call vote on above motion:

Yea- 4 Yea- McColley, Bialorucki, Maassel, Mires

Nay- 0

Any Other Matters Assigned To The Committee

None

Motion To Adjourn Motion: Maassel Second: McColley

To adjourn the meeting at 7:25 pm

Passed Roll call vote on above motion:

Yea- McColley, Bialorucki, Maassel, Mires

Nay-

Date Jeff R. Mires, Chair

Approved:

Memorandum

To: Safety and Human Resources Committee, Township Trustees, Council,

Mayor, City Manager, City Law Director, City Finance Director, Department

Supervisors, Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 8/18/2016

Re: Safety and Human Resources Committee Meeting Cancellation

The Safety and Human Resources Committee meeting scheduled for Monday,

August 22, 2016, at 7:30 pm has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio Civil Service Commission

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, OH 43545

Special Meeting Agenda Tuesday, August 23, 2016 at 4:30pm

- I. Approval of Minutes (In the absence of any objections or corrections, the Minutes shall stand approved.)
- II. Approve the applicants for the Firefighter/Paramedic and Patrolman Civil Service test.
- III. Any other matters to come before the Commission.
- IV. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio Civil Service Commission

Meeting Minutes Tuesday, August 2, 2016 at 4:30pm

PRESENT

Members City Staff Recorder Others Bill Finnegan – Chair, Megan Lytle, David Creager Gregory Heath, Finance Director/Clerk of Council

Morgan Druhot, HR Director Monica Irelan, City Manager Robert Weitzel, Police Chief Clayton O'Brien, Fire Chief

ABSENT

Call To Order

Approval Of Minutes

Discussion Regarding Requested Entry Level Police Officer and Entry Level Firefigher Chairman Finnegan called the meeting to order at 4:30pm.

Minutes of the June 28, 2016 and July 23, 2016, meetings stand approved as presented with no corrections or objections.

Chief O'Brien asks that put on the fire exam the same day as the police exam. O'Brien would like to take the current list we have now and roll it over to the new list after the testing.

Irelan states we have two vacancies to fill but only one is actually a paramedic which is required for the City of Napoleon.

Lytle inquired about one of the persons that passed this time, isn't he going to become a paramedic?

Irelan says he is but not until 2017.

Heath asked why we don't require them to be a paramedic before they take the test. Irelan informed the committee that in the past there's been a bigger pool of people with both paramedic & firefighter training. If they haven't completed their schooling for paramedic as of the test date they still have time to finish before the list expires in 24 months.

O'Brien likes the way we test and does not want to require them to be a paramedic before taking the test.

Heath points out that even if a person gets a high score that person won't be eligible for hire this time if they don't have the paramedic certificate.

Motion To Approve An Entry Level Police Officer and Firefighter Examination On Saturday, September 17, 2016 At 8:00 am Motion: Creager Second: Lytle

To approve an Entry Level Police Officer and Firefighter Examination On Saturday, September 17, 2016 At 8:00 am, at the Fire Station.

Passed Yea- 3 Nav- 0 Roll call vote on above motion: Yea-Lytle, Finnegan, Creager NayMotion To Approve A Written and Physical Agility Test for Entry Level Police Officer and Firefighter as determined by the HR Director and Police and Fire Chiefs Motion: Lytle Second: Creager

To approve to Written and Physical Agility Test for Entry Level Police Officer and Firefighter as determined by the HR Director and Police and Fire Chiefs.

To approve Methods and Subjects for Written Test Entry Level Police Officer

and Firefighter as determined by the HR Director and Police and Fire Chiefs with a

Passed Yea- 3

Nay- 0

Roll call vote on above motion: Yea-Lytle, Finnegan, Creager Nay-

Motion To Approve Methods and Subjects for Written Test Entry Level Police Officer and Firefighter as determined by the HR Director and Police and Fire Chiefs with a Minimum Passing Grade of 70%; and a Pass/Fail on the Performance (Physical Agility Test) Motion: Creager Second: Lytle

HR Director and Police and re Chiefs with a Minimum Passing Grade of 70%; and a Pass/Fail on the Performance (Physical Agility Test)

Minimum Passing Grade of 70%; and a Pass/Fail on the Performance (Physical Agility Test)

Passed Yea- 3 Nay-

Roll call vote on above motion: Yea- Lytle, Finnegan, Creager Nay-

Motion To Approve Additional Credits To The Examination Of Origination for Entry Level Police Officer as Police Officer Certified, Veterans, College Degree And 3 Years As A Auxiliary Police Officer; With Each Component Earning 5% With A Maximum Of 10% Total Additional Credit Motion: Creager Second: Lytle

To approve Additional Credits To The Examination Of Origination for Entry Level Police Officer as Police Officer Certified, Veterans, College Degree And 3 Years As A Auxiliary Police Officer; With Each Component Earning 5% With A Maximum Of 10% Total Additional Credit

Passed Yea- 3

Nay- 0

Roll call vote on above motion: Yea- Lytle, Finnegan, Creager Nay-

Motion To Approve Additional Credits To The Examination Of Origination for Entry Firefighter as Firefighter II, Veterans, College Degree And 3 Years As A Auxiliary PT Firefighter; With Each Motion: Creager Second: Lytle

To approve Additional Credits To The Examination Of Origination for Entry Firefighter as Firefighter II, Veterans, College Degree And 3 Years As A Auxiliary PT Firefighter; With Each Component Earning 5% With A Maximum Of 10% Total Additional Credit

Component Earning 5% With A Maximum Of 10% Total Additional Credit	
Passed Yea- 3 Nay- 0	Roll call vote on above motion: Yea- Lytle, Finnegan, Creager Nay-
Motion to allow HR Director to perform all necessary functions to take Applications and Determine eligibility on Credits and present applications to Civil Service Commission	Motion: Lytle Second: Creager To allow HR Director to perform all necessary functions to take Applications and Determine eligibility on Credits and present applications to Civil Service Commission
Passed Yea- 3 Nay- 0	Roll call vote on above motion: Yea- Creager, Lytle, Finnegan Nay-
Any Other Matters To Come Before The Commission	None
Motion To Adjourn	Motion: Lytle Second: Creager Motion to adjourn the meeting
Passed Yea- 3 Nay- 0	Roll call vote on motion: Yea- Lytle, Finnegan, Creager Nay-
Adjournment	Meeting adjourned at 4:51pm
Date Approved:	

Bill Finnegan, Chair



City of Napoleon, Ohio

DEPARTMENT OF MANAGEMENT

255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Telephone: (419) 592-4010 Fax: (419) 599-8393 www.napoleonohio.com

Memorandum

To: Mr. Chair and Finance and Budget Members

From: Monica Irelan, City Manager

RE: Review the Income Tax Credits in lieu of Assessments for Projects

History:

I was directed in the June meeting to look at a few items:

- 1) Trends of Cities in Northwest Ohio: Are communities trending toward property tax or income tax? Are the taxes for General Operations or dedicated to a certain function?
- 2) Options: Bring back some options using the Income Tax Credit, potential Property Tax Increase, and/or potential Income Tax Increases.
- 3) Survey Result: Bring rough draft of survey results pertaining to service levels and the potential for tax increases.

Research:

Attached you will find the data pertaining to point number one, Trends of Cities in Northwest Ohio. As you will see, the trends are all over the board. The least popular in Northwest Ohio is the use of the tax credit. Many use both income and property taxes. Most of the property tax increases are dedicated to a specific function; i.e., Police, Fire, Parks and Recreation, etc.

In reference to point three, the survey results came back with a support of tax increase for specific services. The question was asked: "To what extent would you support or oppose legislation to increase the local income tax by 0.29 percent if it would be put towards community infrastructure projects such as road resurfacing, road and sidewalk reconstruction, repair and maintenance?"

According to the Community Livability Report, 66% of the respondents were positive toward a dedicated millage for infrastructure, with 22% strongly opposing. The infrastructure question has a higher support for a dedicated millage than the Public Safety question with less opposition. This information indicates that the community would prefer that a tax increase be spent on road and sidewalk repair and maintenance.

A 0.29 percent income tax increase will equal to approximately \$800,000. During the discussion of the road pavement rating system, Council directed staff to budget \$800,000 to the repair, reconstruction, and maintenance of roads. This 0.29% income tax increase would be used for that very purpose.

Referencing point two in above, with an income tax increase, we would not need to discuss the credit or the property tax increase. If Committee would like me to break out options in order to cut the 0.29% income tax down, I can do that research. With the results of the survey, I do not think we necessarily need to spend a lot of time on other options or combinations. It seems that the public is willing to invest some of their personal income into the repair and maintenance of the street and sidewalk infrastructure.

As a side note, if Committee and Council proceed forward with this dedicated millage, a discussion on the 50/50 split of the other income tax collected should be discussed. If we are to operate affectively, some of the Capital monies not tied to this 0.29% increase may need to be used in the General Fund. This is a discussion for a later time, but I wanted to point this out for future discussion.

NORTHWEST OHIO CITY TAX RATES AND CREDITS GIVEN (Rates Listed as of 12/31/2015)

		•			Income Tax		
				TAX	ANOTHER	OF TOTAL	DUE AFTER
CITY	<u>County</u>	Government	Population	<u>RATE</u>	CITY (Up To)	TAX (CREDIT)	CREDIT
Napoleon	Henry	Charter	8,700	1.50%	1.50%	100.00%	0.00%
Toledo	Lucas	City	281,031	2.25%	2.25%	100.00%	0.00%
Oregon	Lucas	City	20,196	2.25%	2.25%	100.00%	0.00%
Rossford	Wood	City	6,499	2.25%	2.25%	100.00%	0.00%
Bowlling Green	Wood	City	31,591	2.00%	1.00%	50.00%	50.00%
Fostoria	Wood/Hancock/Seneca	City	13,182	2.00%	2.00%	100.00%	0.00%
Waterville	Lucas	City	5,516	2.00%	1.50%	75.00%	25.00%
Defiance	Defiance	City	16,836	1.80%	1.80%	100.00%	0.00%
Bryan	Williams	City	8,527	1.80%	1.80%	100.00%	0.00%
Tiffin	Seneca	City	17,739	1.75%	1.75%	100.00%	0.00%
Lima	Allen	City	38,355	1.50%	1.50%	100.00%	0.00%
Perrysburg	Wood	City	21,368	1.50%	0.75%	50.00%	50.00%
Sylvania	Lucas	City	18,965	1.50%	1.50%	100.00%	0.00%
Fremont	Sandusky	City	16,448	1.50%	1.50%	100.00%	0.00%
Maumee	Lucas	City	14,036	1.50%	1.50%	100.00%	0.00%
Bellevue	Sandusky	City	8,059	1.50%	1.50%	100.00%	0.00%
Wauseon	Fulton	City	7,303	1.50%	1.50%	100.00%	0.00%
Clyde	Sandusky	City	6,312	1.50%	1.50%	100.00%	0.00%
Port Clinton	Ottawa	City	6,009	1.50%	1.00%	66.67%	33.33%
Northwood	Wood	City	5,341	1.50%	1.50%	100.00%	0.00%
Findlay	Hancock	City	41,098	1.00%	0.00%	0.00%	100.00%

	Property 1	Tax- Inside 10 mills		Property Tax- Voted Additional Millage	
CITY	Inside 10 mills	Appropriated for:	Outside 10 mills	Appropriated for:	Voted in:
Napoleon	2.9 mills	General, Police and Fire	n/a	n/a	n/a
Toledo	2.5 mills	General, Police and Fire	1.9 mills	General	1976
Oregon	2.0 mills	General and Police	.5 mills	Senior Services	2013
Rossford	1.8 mills	General	5.9 mills	General, Fire, and Parks& Recreation	2005, 2004, 2014
Bowlling Green	3.6 mills	General, Police and Fire	2.0 mills	Recreation, Aquatic Center	2010, 2012
Fostoria	4.3 mlls	General, Police and Fire	n/a	n/a	n/a
Waterville	3.5 mills	General and Police	n/a	n/a	n/a
Defiance	2.4 mills	General, Police and Fire	n/a	n/a	n/a
Bryan	2.8 mills	General, Police and Fire	n/a	n/a	n/a
Tiffin	3.5 mills	General, Police and Fire	n/a	n/a	n/a
Lima	3.9 mills	General, Police and Fire	n/a	n/a	n/a
Perrysburg	2.8 mills	General, Police and Fire	3.5 mills	Police, Fire, Public Transportation, Refuse	1976, 1976, 2013, 2015
Sylvania	2.3 mills	General, Recreation, and Fire	2.8 mills	Bond, Police, and General	1976, 1976, 1988
Fremont	3.2 mills	General	n/a	n/a	n/a
Maumee	2.5 mills	General and Police	1.2 mills	General	1976
Bellevue	2.6 mills	General, Police and Fire	4.0 mills	Ambulance, Recreation, Recreation, Recreation	1989, 2008, 2012, 2013
Wauseon	2.2 mils	General	2.6 mills	Parks and Recreation	2015
Clyde	3.2 mills	General and Police	n/a	n/a	n/a
Port Clinton	2.1 mills	General and Police	1.9 mills	Fire and EMS	2006
Northwood	1.6 mills	General	n/a	n/a	n/a
Findlay	3.2 mills	General, Police and Fire	n/a	n/a	n/a

August 12, 2016



Volunteers help prepare the de-energized pole field for the upcoming Lineworkers Rodeo.

Field is set for AMP Lineworkers Rodeo

By Michelle Palmer, PE - vice president of technical services

Construction for the 2016 AMP Lineworkers Rodeo field was finalized this week with the help of volunteers from Westerville, Tipp City, Piqua, Orrville and Cleveland.

Volunteers and AMP staff set poles and completed construction for Rodeo events, which include crossarm relocation, obstacle course, hurtman rescue and more. The third annual AMP Lineworkers Rodeo will take place Aug. 26-27 at AMP headquarters.

Rodeo registration for volunteers and judges is open until Aug. 19 and can be completed <u>online</u>. For additional information, please contact Jennifer Flockerzie, technical services program coordinator, at 614.540.0853 or <u>jflockerzie@amppartners.org</u>.

Ohio House of Representatives names Aug. 26, 2016 Ohio Lineworker Day

 $By\ Charles\ Willoughby-director\ of\ government\ affairs$

The Ohio House of Representatives has designated Aug. 26, 2016, as Ohio Lineworker Day. House Resolution 480, introduced and adopted by the House on Aug. 2, acknowledges the conditions under which lineworkers routinely work, the sacrifices they make to uphold energy infrastructure and the contributions they make to local communities.

see LINEWORKER DAY Page 2

Energy markets update

By Jerry Willman – assistant vice president of energy marketing

The September 2016 natural gas contract closed down \$0.01/MMBtu to settle at \$2.551, extending the longest series of declines since February as futures fell for the sixth consecutive day.

The EIA reported an inventory injection of 29 Bcf for the week ending July 29, which was 5 Bcf higher than market expectations. Forecasts continue to call for an end to the heat wave that sent power plant demand to record highs in July. Temperatures are expected to remain slightly above seasonal norms on the East and West Coasts.

On-peak power prices for 2017 at AD Hub closed yesterday at \$36.25/MWh, which was \$0.51/MWh lower for the week.

AFEC update

By Jerry Willman

Fremont was in a 2x1 configuration for most of the week with the exception of early Sunday morning, when the plant operated in a 1x1 configuration due to lower PJM LMP prices. Duct firing operated for 75 hours this week. The plant generated at a 73 percent capacity factor (based on 675 MW rating).

Panel to discuss FFAC at AMP/OMEA Conference

By David Deal – director of sustainability & energy policy

The results of the Focus Forward Advisory Council (FFAC) will be a featured session topic during the annual AMP/OMEA Conference, to take place Sept. 26-29.

continued on Page 2

LINEWORKER DAY continued from Page 1

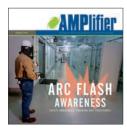
The resolution states, "Lineworkers put their lives on the line every day with little recognition from the general public. It is only appropriate that we pay tribute to lineworkers throughout Ohio for their tremendous contributions to our communities."

AMP is pleased to see lineworkers across Ohio given this day of recognition and it is timely for our membership with the AMP Lineworkers Rodeo taking place Aug. 26 and 27.

'Amplifier' to be offered via email for those who request it

By Krista Selvage – director of media relations & communications

The latest edition of Amplifier magazine will be mailed next week. In an effort to further AMP's sustainability goals, and in response to feedback from the recent member focus groups, we will provide the Amplifier magazine in a digital format going for-



ward for those who would prefer to receive the publication via email.

We will continue to send hardcopy versions to those on the mailing list. Current and past editions of the magazine are also available on the <u>Member Extranet</u> section of the AMP website.

If you would like to be added to the email Amplifier list and only receive the magazine in a PDF format, please contact me at kbselvage@amppartners.org.

JULY OPERATIONS STATISTICS							
July 2016							
JV6 Wind Capacity Factor	8%	8%					
Belleville Capacity Factor	59%	81%					
Willow Island Capacity Factor	38%	N/A					
AFEC Capacity Factor	73%	60%					
Blue Creek Wind Capacity Factor	13%	13%					
Napoleon Solar Capacity Factor	17%	23%					
Prairie State Capacity Factor	92%	81%					
Avg. A/D Hub On-Peak Rate \$42/MWh \$37/MWh							
*Fremont capacity factor based on 675 MW rating *Solar capacity factor based on 3.54 MW rating							



*PS capacity factor based on 1,582 MW rating
*Willow Island capacity factor based on 44.2 MW rating

News or Ads?

Call Kerin Scott at 614.540.6406 or email to kscott@amppartners.org if you would like to pass along news or ads.

On Peak (16 hour) prices into AEP/Dayton Hub

Week end	ling Aug. 12						
MON	TUE	WED	THU	FRI			
\$31.11	\$37.11	\$42.31	\$42.95	\$62.10			
Week end	ling Aug. 5						
MON	TUE	WED	THU	FRI			
\$38.44	\$37.46	\$37.59	\$39.83	\$37.25			
AEP/Dayton 2017 5x16 price as of Aug. 11 — \$36.25							
AEP/Dayton 2017 5x16 price as of Aug. 4 — \$36.76							

Panel to discuss FFAC results

continued from Page 1

During the Afternoon General Session: Focus Forward Advisory Council Results, a panel of members and consultants will discuss the emergence of distributed energy resources (DER) and the potential impacts on utility operations. AMP is developing a DER toolkit for distribution at conference that will provide best practice guidance to members.

The session, scheduled to take place from 2:30 to 3:15 p.m. Sept. 28, has been submitted to the Ohio Supreme Court, Commission on Continuing Legal Education, for Ohio CLE approval. Confirmed speakers include representatives from GDS Consulting and SSOE, and AMP Board of Trustees member Robert Patrick, City of Wadsworth.

Conference registration is available on the AMP website. Please contact Karen Ritchey with questions or for additional information at kritchey@amppartners.org or 614.540.0933.

DEED seeks nominations for Board of Directors seat

There is still time to nominate candidates for the American Public Power Association's (APPA) Demonstration of Energy & Efficiency Developments (DEED) program Board of Directors. Interested members are asked to contact Michelle Palmer by Aug. 24 at mpalmer@amppartners.org or 614.540.0924. The candidate will serve a three-year term representing Region 2 which includes Illinois, Indiana, Michigan, Ohio and Wisconsin.

Calendar

Aug. 26-27—AMP Lineworkers Rodeo AMP Headquarters, Columbus

Sept. 12-16—Basic 2 Lineworker Training AMP Headquarters, Columbus

Sept. 26-29—2016 AMP/OMEA Conference Hilton Columbus at Easton

Oct. 3-7—Advanced Lineworker Training AMP Headquarters, Columbus

Classifieds

Fiscal officer needed in Edgerton

The Village of Edgerton is seeking resumes for the position of Village Fiscal Officer. A complete job description is available by contacting the village administrator at dawnf@edgerton-ohio.com. A valid driver's license required. Salary commensurate with qualifications and experience.

Please submit resume and cover letter to Mayor, Village of Edgerton, PO Box 609, 324 N. Michigan Ave., Edgerton, OH 43517. Interested individuals are asked to submit by 4 p.m. Aug. 15. EOE.

Positions are open in Coldwater

The Coldwater Board of Public Utilities (CBPU) is a full service municipally owned utility that provides electric, water, wastewater and telecommunication services to the city of Coldwater. CBPU is seeking applicants for the following positions.

Interested candidates should submit a detailed resume, preferably via email to resume@coldwater.org, or to Sue Rubley, Coldwater Board of Public Utilities, One Grand St., Coldwater, MI 49036. EOE.

Operations Manager - This is a managerial level position responsible for the organizational planning, administrative and coordinating functions of the operations, maintenance, capital improvements and activities of the electric, water, wastewater and telecommunication utilities. The position also contributes to the development and implementation of organizational strategies, policies and practices. A bachelor's degree in engineering, business administration or related degree is preferred.

Administrative Manager – This is a managerial level position responsible for the organizational planning, administrative and coordinating functions of the accounting, finance, human resources, IT, and related services to support the utility systems and city services. The position also contributes to the development and implementation of organizational strategies, policies and practices. A bachelor's degree in business administration, accounting or related degree is preferred.

Lineworker position available

The Borough of New Wilmington, which maintains electric, water and sewer utilities, is seeking applications for a qualified full time electrical line - utility worker; responsible for operation and routine maintenance of the borough electrical distribution system. Must possess a high school diploma or GED and a valid class B, CDL license with air brake or obtain six months after hire date. Knowledge of overhead distribution lines and underground primary distribution lines required. Water and waste water experience helpful. May require pole climbing and operation and use of bucket truck.

Position requires response within 30-minute time period to call-out emergencies, and 24/7 carry of borough-issued cell phone for troubleshooting and emergencies, including holidays and weekends. Position requires various duties to include but not limited to: water distribution repairs, assist in wastewater treatment plant, tree trimming power lines, road maintenance and snow removal, park and pool maintenance, lawn care and other general maintenance as required. Above duties will require working in all weather conditions.

Applications may be obtained at the municipal office located at 134 High St., New Wilmington, PA from 8 a.m. to 4 p.m. weekdays. Return applications with resume and supporting documentation that would be helpful for consideration of employment to the attention of Sharonn Edmiston, council administrator. All applications due by Aug. 22.

Seville is selling digger derrick

The Seville Board of Public Affairs is offering for sale the following equipment: 1 - 1998 Terx-TELELECT Digger Derrick Model 5048. Mounted on an Model International 4900 4X2.



The truck has 7,622 miles on the odometer and 1,813 hours logged. The truck will be sold by sealed bid. Bids will be accepted until noon Aug. 15. Bid forms may be obtained at 120 Royal Crest Drive, Seville, OH 44273. Equipment can also be viewed at this location. The truck will be sold as is.

If you have any questions, please contact Kevin Bittaker at 330.769.2458 or kbittaker@sevillebopa.org. The Village of Seville reserves the right to reject any or all bids.

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